

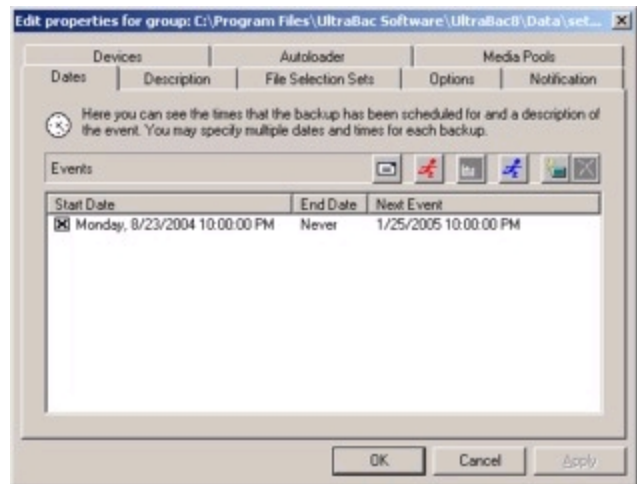
# ULTRABAC

SOFTWARE

Backup & Disaster Recovery Software for Business

## QUICK INSTALL GUIDE

- ① - Insert CD-ROM in drive and run CD.
  - Wizard should then present the **"Install Now"** option in the lower part of the screen:
    1. UltraBac Installer - Click On: **"Next"**
    2. Agree to the licensing terms - Click On: **"Next"**
    3. Leave the **"Full Install"** option selected - Click On: **"Next"**
    4. Require Account Information for Connection - Enter a domain account with enough authority to run backups. Click On: **"OK"**
    5. Setup Summary - Click On: **"Next"** then **"Finish"**
- ② - Launch UltraBac:
  1. Go to **"Start"/"Programs"/"UltraBac8"/"UltraBac Management Console"**
  2. Browse through the UltraBac Options - Click On: **"OK"**
- ③ - Tape drives are automatically recognized by UltraBac.
  - As long as the driver is already installed, UltraBac will recognize the tape drive as well.
    1. Click On: **"Select"/"Storage Device,"** confirm that Tape0 is highlighted.
- ④ - Create Backup Set for Local Drives:
  1. Click On: **"Backup Wizard"** on the toolbar.
  2. Leave **"All Local Fixed Drives"** selected - Click On: **"Next"**
  3. Leave the default file selection logic - Click On: **"Next"**
  4. Click On: **"Finish"** to view the list of available local drives.
  5. Click On: **"File"/"Save As,"** give the backup set a unique name - Click On: **"Save"**
- ⑤ - Scheduling the Backup:
  1. Click On: **"File"/"New Scheduled Backup,"** prompting the creations wizard - Click On: **"Next"**
  2. Enter a backup description - Click On: **"Next"**
  3. Double-click on the backup set so that it appears on the right pane - Click On: **"Next"**
  4. Leave default options - Click On: **"Next"**
  5. Click On: **"Next"** under the Email Notification option.
  6. Ensure that the tape device appears on the right - Click On: **"Next"**
  7. Click On: **"Next"** for the autoloader option.
  8. Choose the time and date you would like the backup to run - Click On: **"Next"**
  9. Leave the default file name - Click On: **"Next"** then **"Finish"**
- ⑥ - Running the Backup Manually:
  1. Click On: **"Tools"/"Backup Scheduler"**
  2. Double-click directly on the backup job appearing in the calendar.
  3. Click On: the red icon for **"Unattended"** mode, and the blue icon for **"Interactive"** mode.
  4. When the backup is finished - Click On: **"All Logs"** to view the backup and verify the log.



**Note:** This brief process has created an UltraBac set and group, and launched the scheduler service. It is an extremely abbreviated set of instructions. Please refer to UltraBac's on-line help documentation for comprehensive instruction regarding this software. If you still require assistance contact UltraBac technical support at (425) 644-6000.